



General Information and Instructions (Keep this page for your records)

About Habitat for Humanity

Habitat for Humanity of Lackawanna County (HFHLC) is a non-profit, ecumenical Christian housing ministry that seeks to eliminate poverty housing and homelessness from the world and make decent shelter a matter of conscience and action. HFHLC seeks to provide decent, affordable housing and the opportunity for homeownership to economically disadvantaged families residing in Lackawanna County.

Utilizing volunteer labor and donations of money and materials, HFHLC builds simple, decent houses with the help of carefully selected homeowner families. Habitat houses are sold to families at no profit and are financed with affordable loans. Monthly mortgage payments from homeowners are used to build more Habitat houses.

Eligibility

In order to be considered for a Habitat home, an applicant must meet the following general criteria:

1. Your annual household income must be no less than \$19,300. Your annual household income must also be no greater than the following amount, based on your family size:

1 Person	\$23,800	5 People	\$36,700
2 People	\$27,200	6 People	\$39,400
3 People	\$30,600	7 People	\$42,200
4 People	\$34,000	8 People	\$44,900

2. You must have a need for housing. You may have a need for housing if:
 - Your current residence is unsafe or without proper electric, water, or sewer systems.
 - More than three family members must share a bedroom.
 - Children of the opposite sex must share a bedroom.
 - Your rent payments are unaffordable.
 - You cannot obtain conventional mortgage financing from a bank or mortgage company.
3. You must be willing to complete between 150 and 300 hours of "sweat equity." This may include participation in the construction of your house or another Habitat family's house, attendance at homeowner classes, and other approved activities.
4. You must be a resident of Lackawanna County and a legal U.S. citizen.

If you believe you meet these requirements, please complete the attached questionnaire and return it to our office. If you do not meet all of these requirements, you do not qualify for a Habitat house and should not submit the questionnaire.

Please keep in mind that this questionnaire is not an application for housing. It is only the first of several steps in our family selection process.

- Once we receive your questionnaire, we will review it to determine whether or not you meet our basic requirements.
- We will then notify you by mail if the information you provided indicates that you may qualify for a Habitat house. We will also notify you if you do not qualify.
- Families that meet the general requirements outlined here will be invited to submit a more detailed program application.
- Once this application is submitted and deemed complete, our Family Selection Committee will review it and make a recommendation to the Board of Directors based on the applicant's need for housing, ability to pay, and willingness to partner. The Board of Directors will then either approve or disapprove the request for housing.



Applicant Questionnaire

(Please print clearly in ink and answer all questions)

The information on this sheet will help Habitat for Humanity determine whether or not you are eligible to apply for a house. **It is NOT an application for housing.** All personal information will be kept confidential. Please mail your completed form to: Habitat for Humanity, 550 Madison Avenue, Scranton, PA 18510. Or fax it to: (570) 343-5656.

Applicant Name: _____

Address: _____ City: _____ Zip: _____

Primary Phone: _____ Home Work Cell

Secondary Phone: _____ Home Work Cell

Co-Applicant Name: _____

Relationship to Applicant: _____

Please list the age, gender, and relationship of each person who will be living with you if you are selected for a Habitat house. If you need additional space, please use the back of this sheet.

Age: _____ Gender: _____ Relationship to Applicant: _____

Age: _____ Gender: _____ Relationship to Applicant: _____

Age: _____ Gender: _____ Relationship to Applicant: _____

Age: _____ Gender: _____ Relationship to Applicant: _____

Are you willing to complete between 150 and 300 hours of sweat equity? Yes No

What is your yearly household income from all sources before taxes? _____

Are you a current resident of Lackawanna County and a legal U.S. citizen? Yes No

How did you learn about Habitat for Humanity's homeownership program?

- Friend or Family Member
- Habitat's Website
- Habitat Homeowner
- Another Agency
- Newspaper
- Television
- Other: _____

Applicant's Signature: _____ **Date:** _____

Co-Applicant's Signature: _____ **Date:** _____

Remember, this is NOT an application for housing!

This questionnaire will allow Habitat for Humanity to determine your eligibility for housing through our homeownership program. If you meet these basic criteria, we will mail you an official application. If you have any questions, please contact us at (570) 342-7911 or info@habitatlackawanna.org.